

ASSOCIATE PASTOR OF WORSHIP
AND FAMILIES
JOB DESCRIPTION



CROSSCREEK BAPTIST CHURCH
Associate Pastor of Worship and Families Job Description

The duties and expectations of the Associate Pastor of Worship and Families at Crosscreek Baptist Church will include, but not be limited to, the following:

General

- Be involved in the complete program of the church as a member of this congregation.
- Accept the basic principles of the Church Covenant.
- Demonstrate a passion for Christ through personal spiritual discipline and public ministry.
- Be accountable to the Pastor and serve on the Church Council.
- Uphold and encourage a safe environment for the children of our church with compliance to Child Safety Policy to include maintaining safety records.

Pastoral Leadership

- Work with the Pastor and Deacons to ensure the pastoral care of the congregation.
- Work with Pastor and volunteers to help coordinate volunteers for various programs and events throughout the year.
- Assist with calendaring and promotion of events.
- Be present in the community, helping to promote the ministry of Crosscreek in various ways of ministry and mission.

Worship Ministry

- Work with the Pastoral Staff to select and coordinate liturgically appropriate and thematic worship music.
- Perform job duties on Sunday morning to include arranging the physical needs for worship, facilitating sound checks, and leading the church and choir in congregational music and singing.
- Lead all adult choir rehearsals.
- Plan and conduct special music presentations for Easter, Christmas, and other special occasions.
- Attend to the conditions of all church instruments, specifically the pianos.

Working with Children

- Coordinate activities and Bible studies for Sunday mornings and Wednesday nights.
- Plan and implement activities, both fun and spiritual, and chaperone as the primary leader, including annual summer camp/missions experiences. (Passport, Trunk or Treat, Christmas workshop, Easter Egg hunt, etc.)
- Be responsible for building and maintaining church programs and activities that foster the spiritual growth of children from preschool through the 5th grade.
- Actively seek and oversee volunteer support for all children's activities.
- Be aware of the needs of the children and their families. Communicate those needs to the Pastor when necessary.
- Encourage and facilitate children's participation in worship, ministries, and church wide events.

- Coordinate the children's choir
- Meet, greet, and follow up with children who visit our church.

Working with Youth

- Build ministry and mentoring relationships which promote the spiritual growth and lend emotional support to the youth in 6th-12th grade.
- Coordinate youth activities and Bible studies on Wednesday nights, Sunday mornings and various other times.
- Plan and implement activities, both fun and spiritual, and chaperone as the primary leader, including annual summer camp/missions experiences.
- Actively seek and oversee volunteer support for all youth activities.
- Foster an environment in which the enthusiastic stewardship of time, talents and money is practiced by all youth.
- Meet, greet, and follow up with youth who visit our church.

Education/Qualifications:

- Know Jesus Christ as their personal Savior and possess a strong intimate relationship with God.
- Prior experience and/or education leading in church ministry is preferred.
- Actively demonstrate a strong growing faith through commitment to follow the teachings of Scripture and develop innovative, spirit-directed worship efforts.
- Have a clear call to be a minister at Crosscreek Baptist Church.
- Possess excellent communication skills and a level of personal integrity that will gain the trust and respect of the congregation.
- Provide full disclosure of anything in his/her background that might influence or hinder their ministry to the congregation and willingly give permission for a background check.

Should be accepting of, and able to, work with:

- Women in the ministry (Deacons, Music, Children, Youth, Preaching)
- Racially diverse church family.
- The Cooperative Baptist Fellowship.
- All areas of Crosscreek Baptist Church life.

Terms of Employment

- There will be a ninety (90) day probationary period.
- The salary for this position shall be determined by the church's annual budget.
- Vacation days are provided per Staff Policies.